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**ANNUAL REPORT
of
LANDER COLLEGE**

**TO THE
GOVERNOR
AND
GENERAL ASSEMBLY**

July 1, 1976 - June 30, 1977



**Printed Under the Direction of the
State Budget and Control Board**

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ADMINISTRATIVE OFFICERS

President's Office

Larry A. Jackson	President
R. Daniel Adams	Director of Personnel
Helen L. Byrd	Staff Assistant
Steven B. Edwards	Director of Institutional Research
George S. Franke	Director of Physical Plant
Finis E. Horne	Athletic Director

Academic Affairs

Gerald G. Swaim	Vice President for Academic Affairs
Jean B. Boozer	Staff Assistant
Sam B. Davis	Director of Learning Resource Center
Jacquelyn C. DeVore	Director of Admissions
Ann T. Hare	Director of Library
Earl H. Hendricks	Dean of Records and Registration
Ann B. Highsmith	Assistant to the Vice President for Academic Affairs

College Relations

Charles E. Dunn	Vice President for College Relations
Thomas L. Hutto	Associate Vice President for Public Relations
Grace I. Norman	Director of Alumni Relations
M. F. Steinberg	Printing and Duplicating Manager
Ann Winters	Public Information Officer

Financial Affairs

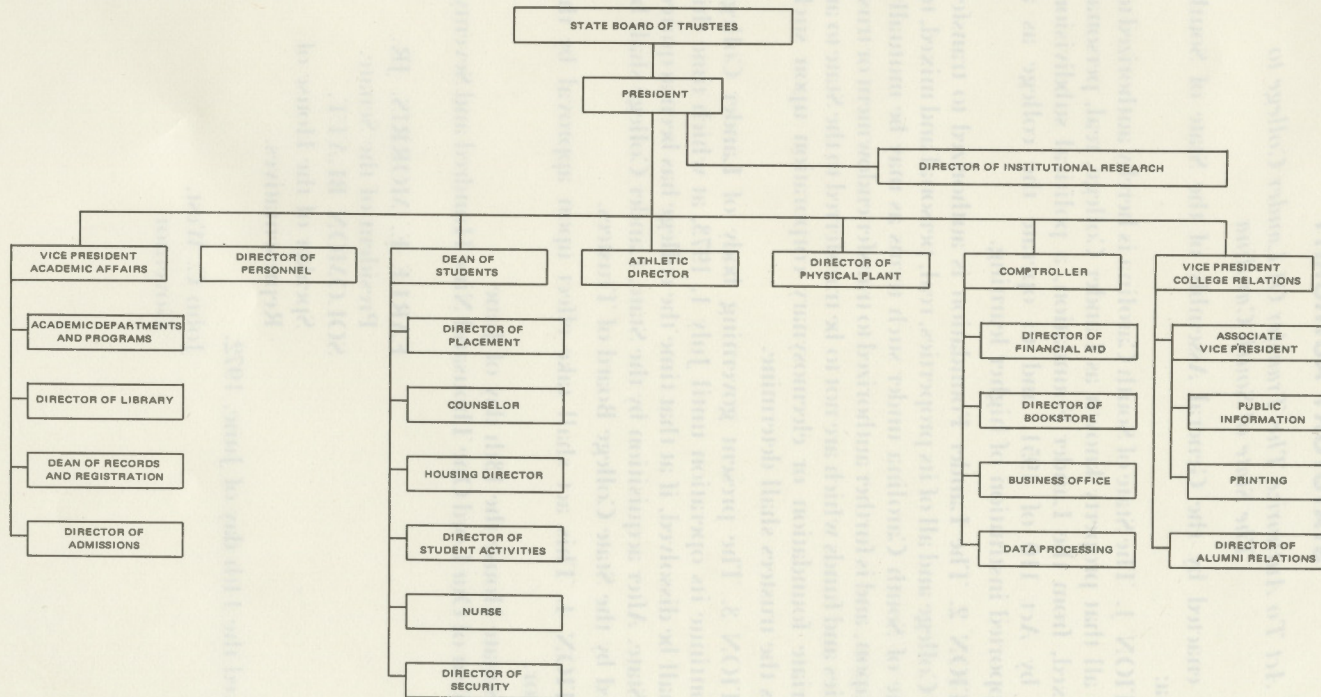
Neil C. Steifle, Jr.	Comptroller
Emily R. Collier	Purchasing Agent
Virginia G. Davies	Bookstore Manager
Mary H. Griggs	Financial Aid Officer
Charles J. Van Blaricom	Systems Analyst
M. Blair Willingham	Accountant

Student Affairs

H. Randall Bouknight	Dean of Student Affairs
Martha S. Chalmers	Staff Assistant
Michael G. Fillnow	Director of Housing
Elizabeth D. Jervey	Director of Student Placement
Jeff May	Director of Student Activities
Lewis M. Morgan	Chief of Public Safety
W. Douglas Spears	Counselor and Veterans' Affairs Coordinator

Emeriti Faculty

Marie Margaret Chisholm
 Maybelle Coleman
 Herbert A. Ellis
 Elizabeth C. Welborn



STATUTORY AUTHORITY

An Act To Authorize The Transfer Of Lander College to The State of South Carolina

Be it enacted by the General Assembly of the State of South Carolina:

SECTION 1. The State of South Carolina is hereby authorized to acquire all that property known as Lander College, real, personal and mixed, from the Lander Foundation, a political subdivision created by Act 110 of 1951, and to operate the college as a Statesupported institution of higher learning.

SECTION 2. The Lander Foundation is authorized to transfer Lander College and all of its properties, real, personal and mixed, to the State of South Carolina under such terms as may be mutually agreed upon, and is further authorized to transfer endowment or trust properties and funds which are not to be transferred to the State to an appropriate foundation or eleemosynary corporation upon such terms as the trustees shall determine.

SECTION 3. The present governing body of Lander College shall continue its operation until July 1, 1973, at which time this body shall be dissolved, if at that time the college has been acquired by the State. After acquisition by the State, Lander College shall be governed by the State College Board of Trustees.

SECTION 4. This act shall take effect upon approval by the Governor.

In the Senate House the 13th day of June

In the Year of Our Lord One Thousand Nine Hundred and Seventy-Two.

EARLE E. MORRIS, JR.

President of the Senate.

SOLOMON BLATT,

Speaker of the House of
Representatives.

Approved the 14th day of June, 1972.

John C. West,
Governor

BOARD OF TRUSTEES

	F. Mitchell Johnson, Chairman
	James A. Rogers, Chairman Emeritus
	Joe E. Berry, Jr., Vice Chairman
	Calhoun Lemon, Vice Chairman
	Fitz-John C. McMaster, Vice Chairman
	Mrs. Sara V. Liverance, Secretary
J. Kermit Addy	Lexington, South Carolina
Allard A. Allston	Darlington, South Carolina
Mrs. Caroline M. Beaver	Greenwood, South Carolina
Edward S. Ervin, III	Sumter, South Carolina
John E. Johnston, Jr.	Greenville, South Carolina
Nathan Kaminski, Jr.	Georgetown, South Carolina
Mrs. Eleanora Richardson	Union, South Carolina
Howard J. Stokes	Florence, South Carolina
John M. Trask, Jr.	Beaufort, South Carolina
J. I. Washington, III	Orangeburg, South Carolina
Mrs. Ellen Carter Watson	Spartanburg, South Carolina

ACCREDITATION

PURPOSE

The purpose of Lander College is to provide educational programs designed to meet individual needs in a contemporary world. This purpose is met by an educational process whose central objective is the enhancement of opportunities for students, given their natural strengths, to find learning environments and programs that will best help them to create for themselves a fuller and more satisfying life.

Lander College is committed to offer programs of instruction that:

Provide those skills and that knowledge requisite for continued learning about oneself, one's society, and one's relationship to what is of enduring value in human culture; and

Provide those skills and that information requisite for effective performance of a vocation.

Lander College is committed further:

To admit all applicants of post high school age who show promise of success and provide a staff which will actively seek, attract and enroll such applicants, with special concern for residents of Greenwood and surrounding counties, but without regard for race, sex, age, cultural or financial station.

To provide those guidance, placement, and other personnel services and staff necessary for increasing the effectiveness of students' performance.

To help faculty and staff to reach their fullest possible growth, both personal and professional.

To administer the affairs of the college in an open, objective, and orderly fashion.

To provide cultural opportunities for persons within the Lander College service area.

ACCREDITATION

Lander College is a fully-accredited, four-year, public co-educational liberal arts institution.

Lander is a member of the Southern Association of Colleges and Schools, the South Carolina College Association, the American Council on Education, the American Association of Colleges, the American Association of State Colleges and Universities, the National League of Nursing, and the National Commission on Accrediting.

HISTORY

Lander College was founded in 1872 by Samuel Lander, a Methodist clergyman. He opened the Williamston Female College in the town of his ministry, Williamston, South Carolina, and it remained a private institution for 26 years. In 1898, the College gained the support of the South Carolina Conference of the Methodist Episcopal Church, South. The College was relocated at Greenwood in 1904 and renamed to honor its founder.

In 1948, when the Methodist Conference, pursuant to a policy of consolidation in educational efforts, decided to discontinue support of Lander College, interested citizens of Greenwood formed the Lander Foundation, a non-profit corporation and leased the College from the Church.

In 1951, the County of Greenwood obtained the College name and property from the Methodists. The South Carolina General Assembly created the Greenwood County Education Commission, known as the Lander Foundation, to serve as the board of control for the college. Lander thus became the only four-year liberal arts college in the United States to be controlled and financed by a county government.

On July 1, 1973, Lander College came under the control of the Board of Trustees of the State Colleges of South Carolina.

Lander was founded as a college for women and retained that image for many years. Men were admitted in 1943, and the institution is now completely co-educational.

The College has had ten presidents in its one hundred and four years of service. They are: Samuel Lander, 1872-1904; John O. Willson, 1904-1923; Robert O. Lawton, 1923; B. Rhett Turnipseed, 1923-1927; R. H. Bennett, 1927-1932; John W. Speake, 1932-1941; John Marvin Rast, 1941-1948; Boyce M. Grier, 1948-1966; E. Don Herd, Jr., 1966-1973; and Larry A. Jackson, 1973-

THE PRESIDENT

Dr. Larry A. Jackson

Larry A. Jackson was born in Florence, South Carolina in 1925. He holds degrees from Wofford College, Union Theological Seminary in New York and the University of the Pacific in Stockton, California. Dr. Jackson has served as Director of Santiago College in

Santiago, Chile, and was founding Provost of one of the cluster colleges at the University of the Pacific.

He came to the Presidency of Lander College after having served for three years as Vice President at the University of Evansville in Evansville, Indiana.

Dr. Jackson is married to the former Barbara Atwood of Bethesda, Maryland and they have four children. Dr. Jackson and his family have lived for seven years in Chile, one academic year in India, and one academic term in England.

During the Second World War, Jackson served as a navigator in the Eighth Air Force in England.

He assumed his duties as President of Lander College on July 1, 1973, the first year the institution came under control of the State College Board of Trustees.

ATHLETICS

Lander College competes in three men's and three women's intercollegiate sports. A faculty committee serves as an advisory group on eligibility, scheduling, and other matters concerning the athletic program.

The men's program is regulated by the National Association of Intercollegiate Athletics (NAIA), and Lander College is a member of NAIA District Six. The men's teams compete in basketball, golf, and tennis.

The women's teams, which compete in basketball, volleyball, and tennis, hold membership in the Association of Intercollegiate Athletics for Women (AIAW). Other memberships include those in Region Two and at the state level in the AIAW.

The coaching staff for the 1976-77 year was Finis Horne, Athletic Director and Men's Basketball Coach; Jeff May, Director of Student Activities and Men's Assistant Basketball Coach; Dr. Joseph Cabri, faculty member and Men's Tennis Coach; Dr. Jerald Hawkins, faculty member and Women's Basketball Coach; Dr. Lorraine Redderson, faculty member and Women's Volleyball Coach; and Dr. Peter Vahjen, faculty member and Women's Tennis Coach. The untimely death of Billy K. Dawson, Vice President for Financial Affairs, resulted in a vacancy in the position of Men's Golf Coach, and the duties of that position were temporarily assigned to Finis Horne and Dr. Tom Dixon, faculty member.

THE PERSONNEL DEPARTMENT

The Personnel Department of the College is maintained to serve the best interests of the employees and the institution. This office is responsible for implementing the personnel policies of the College. This office is also involved in procurement of personnel, position classification, wage and salary administration, orientation and training programs, employee records, employee benefits, and other related functions.

The Personnel Director also serves as the EEO Officer for the College.

PHYSICAL PLANT

The Lander College campus comprises approximately 80 acres located two blocks from the downtown business district of Greenwood. Ivy covers the walls of the seventy-two-year-old edifice which currently houses most classrooms and offices for faculty and administration. Other older buildings stand near more modern structures.

The master plan, Campus 80, which was developed in response to Lander's new status as a State College, has begun to take form. Seven new residence halls were occupied in the fall of 1976 with a total capacity of 308 students. In June 1977, the move was made into the new library. The building provides a modern environment for the college book collection. It features excellent space for individual study, and houses the audio-visual media center. Twelve large classrooms are temporarily located on the ground floor of the structure.

Under construction were two new athletic fields, which should be ready in the fall of 1977. The first phase of the College Center, now being built, is due for completion in 1978. Architects have been selected and planning is underway for a learning center which will meet current needs for classrooms and faculty offices. The Physical Plant Department provides a continuous liaison between the college and contractors, architects and engineers working on college projects.

BUILDING SERVICES

Physical Plant personnel include trades workers and custodians for the care of college buildings. Several trades are represented on the

staff. They are able to handle most maintenance situations and minor refurbishing. Major work is accomplished with the help of local contractors under the direction of college personnel.

Considerable effort is required to keep older buildings usable until they can be replaced or fully renovated. (A few selected areas have been modernized.) Equally diligent, however, must be work on the new buildings — keeping them in excellent condition and breakdown free through carefully planned preventive maintenance. Training programs are increasing the efficiency of Lander's custodial workers.

GROUNDSKEEPING

Groundskeepers are employed by the Physical Plant Department. A small crew maintains the exterior appearance of the campus. As increasing amounts of Lander's acreage becomes intensively developed, groundskeepers have increased efficiency through the use of modern groundskeeping machinery.

TELEPHONE SERVICE

A Centrex telephone system has been installed which allows campus telephones to be dialed directly without the intervention of an operator. 269 student telephones and 153 faculty and administration office telephones have been connected. Through a special arrangement with the local telephone company, students are billed directly for long-distance calls. Data on toll calls made by faculty members and administration officers is recorded automatically and presented as part of the monthly telephone bill. The system is used by the Financial Affairs Office to control and equitably allocate telephone costs.

ACADEMIC PROGRAM

The academic program at Lander College is offered through eight departments, each embracing one or more of the traditional academic disciplines. The eight departments are Business Administration and Economics, with programs in business administration, business education, secretarial science, and economics; Education, comprised of elementary and early childhood education, and home economics; Fine Arts, which embraces art and music, as well as speech and theatre; Health, Physical Education and Recreation; Humanities, which includes English, modern languages, philosophy and

religion; Natural Science, consisting of biology, chemistry, physics, mathematics, and medical technology; Nursing; and Social Science, made up of anthropology, history, sociology, psychology, geography and political science.

Courses of Study: Major programs leading to degrees of Bachelor of Arts and Bachelor of Science are offered in the following fields: art, biology, business administration, business education, chemistry, early childhood education, elementary education, English, health, physical education and recreation, history, home economics, mathematics, medical technology, modern languages, music education, speech and theatre, political science, psychology and sociology. Associate of Arts degrees are offered in nursing and secretarial science.

The Faculty: During the academic year 1976-77, the Lander College faculty numbered 92 full-time members. With the additional contribution of some 19 part-time members, the full-time equivalent faculty totaled 96.2. Faculty-student ratio for the fall semester in head count was 1:16.1. Forty-four percent of the full time faculty hold the doctorate.

Special Instructional Activities: The nursing program is a special activity of long standing at Lander College. Inaugurated in 1956, the school of nursing operates as a regular academic department with its own certification and accreditation by the South Carolina State Board of Nursing. Enrollment is limited to 70 students and the full-time faculty numbers eight, for a student-faculty ratio of 9:1. Clinical facilities of Self Memorial Hospital and other local health agencies are used.

The Medical Technology degree program consists of three years at Lander College and one year of in-service training at an approved hospital in Charleston, Columbia, Greenville or Greenwood. Since the first class was graduated in 1957, approximately 126 men and women have successfully completed this program and more than 90 percent of that number still serve as licensed medical technologists in South Carolina hospitals and clinics.

While enrollment for the fall of 1976 was the highest in the history of Lander (1750 head count, up from 1644 in 1975), summer session enrollments continued to fall from 744 in 1975 to 618 in 1976 to 567 in 1977.

LIBRARY

Much time was spent preparing for the move to the new library building. Strips for the new security system were installed, and the reclassification of the collection was completed.

Faculty, students, and the library staff were looking forward to exchanging the crowded facilities of the old building for the spacious and beautiful new library. The two upper floors will be used for the library and the learning resources center and the bottom floor will be used for classrooms until the new classroom building is completed in 1980.

USE. Student circulation increased four percent to 20,143, and the use of microfilms and reserve books also increased. Library hours were extended four hours on Sunday for a total of seventy-seven hours per week.

COLLECTION. The book collection grew by 8,009 volumes, and the total collection increased by 9,595, an increase of 10.74 per cent. Thirty-two new titles were added to the periodical subscription list. After the move to the new library, all audiovisual material will be in the Learning Resources Center.

ACQUISITIONS

	Added	Total
Books		
Hardcopy	8,009	65,452
Microbook		14,015
Periodicals		
Bound	200	5,038
Microfilm	892	7,175
Other		
Records	109	866
Slides		2,634
Cassettes		139
Microfiche	344	1,544
Special Collection	21	39
Educational Material	20	32
Total	9,595	96,934

STUDENT AFFAIRS

The student personnel program of Lander College for the year 1976-77 was administered by the dean for student affairs, a director of student activities, a counselor, a director of career planning and placement, a director of housing, and a director of public safety.

The main goals of the office were to develop an atmosphere in which a student can find a sense of identity and purpose; to insure that the students are given an opportunity to develop self-discipline in their behavior and self-direction in their personal and intellectual growth; to provide informal learning programs that will increase self-expression and self-enrichment; and to provide an environment in which the individual student can develop his educational and social abilities.

The student personnel office supplements the educational programs at Lander with orientation programs, academic counseling, informal learning programs, maintenance of student records, leadership seminars, and advisement of student organizations and activities.

Construction on the new College Center began in February 1977, and it should be ready for occupancy in August of 1978. The building will provide much-needed space for student organizations and the student affairs program.

Student life at Lander College is enriched by a variety of student groups and organizations. These activities provide the student with opportunities to develop his interests and abilities outside the classroom. The addition of a director of student activities in January of 1977 has aided in the planning and implementation of the extracurricular activities. Each organization has an adviser, who is a full-time faculty member or administrative staff member.

HEALTH SERVICES

The Lander Health Services are located in Apartment 5 of the Lander Apartments. The health services provide routine office care and the services of a college physician and nurse for all boarding students. First-aid and emergency treatment are available to all students during class hours.

RESIDENCE HALLS

During the 1976-77 academic year, Lander College housed

approximately 585 students. Construction began in January 1976 for Phase I of the new residence hall facilities. The seven new units, totaling 308 beds, were occupied in November 1976.

COUNSELING SERVICES

Counseling services at Lander College are designed as a part of Student Affairs, to help the college student grow in self-understanding toward the attainment of his goals. Counseling is available in the areas of career planning, job placement, academic affairs, personal problems, and veteran affairs. Students are also welcome to discuss any aspect of campus life at Lander. Along with group counseling, informal "rap" sessions may be scheduled for groups of students with similar concerns.

A clinical psychologist is available two afternoons a week for consultation with students and faculty.

CAREER PLANNING AND PLACEMENT

The Career Planning and Placement office has continued to grow and develop since its creation July 1, 1974. The office has communicated its goals and objectives to the Lander community by direct contact with faculty and students, a one-hour course offering, conducting career seminars for students and faculty, providing printed materials on various careers, working with the Freshman Seminar, and by bringing to the campus recruiters to interview students as prospective employees.

PUBLIC SAFETY DEPARTMENT

The Public Safety Department was transferred to the student affairs area in late 1976. The primary areas of responsibility include safety and security of personnel and property at Lander College and the traffic and parking regulations.

COLLEGE RELATIONS

The Office of College Relations includes the following departments: The Office of Public Relations, the Office of Alumni Relations, Public Information Services, Printing and Central Duplicating Facility, Switchboard Receptionist and The Lander Foundation Administrative Offices.

PUBLIC RELATIONS

The purpose of the Public Relations Office is to relate Lander College to the largest number of people possible, both within the boundary of the state of South Carolina and outside it. The primary objective of the department is to make citizens of South Carolina aware of the wide range of higher educational opportunities available to them at Lander. Objectives of the department are obtained through personal contact, news releases, direct mail, and through publication of periodicals, pamphlets and similar materials. The Public Relations Office is responsible for the publication three times a year of "The Lander College Magazine," a general interest periodical edited to reflect an accurate picture of the entire Lander College Community. The magazine is mailed to approximately 4,750 alumni of the college, faculty, staff, and administration, and to a select list of approximately 2,000 active supporters of the college. It is also distributed to students.

Public Information Services

The Public Information Officer of Lander College is responsible for regular news releases concerning significant events at the college. The releases are mailed to all South Carolina daily newspapers and television stations. Weekly newspapers and local radio stations receive releases when the news is of significant general interest or when local students are mentioned.

An internal publication, "Lander College Weekly Bulletin," is published for distribution to the entire college community. The bulletin carries news of meetings, upcoming college events, and reminders of important college dates, such as registration deadlines, graduation activities, and concerts. Announcements of new personnel are also carried.

An additional publication is called the "Monthly Calendar of Events." This calendar lists all major functions for the Lander Community, as well as those important functions available to both the Greenwood area and Lander Community.

Printing Services

The Public Relations Office is responsible for the operation and supervision of the printing and duplicating facility. Regular college forms, relatively simple brochures, posters, important committee reports, and similar materials are routinely produced. During the 1976-77 year, the printing services section was responsible for

production of approximately 280 professional printing jobs, involving over a million impressions.

In addition to regular printing services, the department now has responsibility for and oversees use and maintenance of a total copy system, an IBM copier, and mailing facilities. The print shop manager is making a continuing study of printing costs, with the objective of gaining a more efficient operation and upgrading quality of jobs produced.

College Publications

The Public Relations Office is responsible for planning, assembly, and editing of several official publications. During the past year, the office produced the College Viewbook (a student recruitment booklet) and the 1977-78 Catalog.

In addition to the above publications, the Office of Public Relations was responsible for the planning, assembly, and pre-publication preparation of all promotional materials to be used for the 1977-78 college year, which were in various stages of production at the close of the fiscal year.

Important documents printed by the college printing service during the year included the following:

- Lander College Student Handbook
- Lander College Security Handbook
- Lander College Housing Handbook

ALUMNI AFFAIRS

The purpose of the Lander College Alumni Association is to further the interests of Lander College and to promote among its present and former students and friends a spirit of good fellowship and loyalty.

The Association is divided into 25 areas, each with an area director. An effort is made to hold a meeting in each area during a college year. Through work of the organization, the annual drive in October, 1976 resulted in contributions from 16.5 percent of alumni carried on active rolls. The methods used were: personal solicitation within South Carolina and direct mail solicitation out-of-state. Funds from the drive are used for scholarships, student relations, a lecture series, dormitory furnishings, money for a special President's Fund, and maintenance of the Alumni House.

The office also publishes "Alumni Digest" three times a year, with news of former students. It assists the Public Relations Office in

gathering and editing news of alumni for "The Lander College Magazine."

Alumni are welcome on the campus at all times, and are issued special invitations each year for Homecoming, Alumni Day, and the annual Alumni Golf Tournament. Homecoming is held in February and Alumni Day is part of graduation weekend.

THE LANDER FOUNDATION

The Office of College Relations acts as the administrative center for The Lander Foundation. The Foundation's purpose is to assist in furthering the purposes and goals of Lander College. It is governed by a board of trustees currently composed of thirty-six members. The officers of the Foundation are: Mr. R. Frank Mundy, President; Mr. M. V. Wells, Vice President; Mrs. Caroline Beaver, Secretary, and Ann Highsmith, Treasurer. Mr. Charles Dunn, Vice President for College Relations, serves as Executive Director of The Lander Foundation.

The Foundation is interested in expanding its assets to provide scholarships for Lander students, faculty development funds for sabbaticals, post doctoral seminars and other professional development programs of the faculty. The Foundation is also interested in providing limited venture capital for those unique programs which may come to its attention through Lander students, faculty, and staff.

FINANCIAL AFFAIRS

The Financial Affairs Office has responsibility for the development and maintenance of the financial accounting and records system for preparation of financial reports and analysis. This office receives and disburses all funds regardless of source. In addition the Financial Affairs Office is charged with the preparation of the college annual budget. Areas that are included in Financial Affairs are: Accounting, Auxiliary Services, Campus Improvements, Administrative Data Processing, Financial Aid, Mail Service, Central Purchasing and Receiving, and Payrolls.

ACCOUNTING

Lander College utilizes Clemson University's computer system by means of a sophisticated remote job entry for batch processing and by an online time sharing for direct access.

The accounting and payroll systems, as well as the student data

base systems, are designed using combination of batch and online systems. The college in the last two years has been under extensive change in data processing. Its total system is now operating under a Data Base Management System. The complete operation is designed to operate in conjunction with a Management Information System that was completed July 30, 1976.

AUXILIARY SERVICES

The auxiliary enterprises include residence halls, dining hall, student laundry, bookstore and vending machines. Auxiliaries continued to operate in the black for 1976-77.

Food Services

All students participate in a seven-day boarding plan which is operated by Epicure Management, Inc. In order for the food service to better serve the students, an ID must be presented prior to entering the dining room. A luncheon plan is available for commuting students who wish to dine on campus. Lunch meal tickets are available individually in groups of 20. A 20-ticket book costs \$26. Students on the food service plan benefit from a 10-week cycle menu plan and food selections which include 5 salads, 3 entrees, 3 vegetables, 4 desserts and 6 beverages.

Faculty, Staff and Administration are welcome in the dining hall.

Bookstore

The Bookstore is located in the Boyce M. Grier Student Center. Many items are available to the students, including text books, supplies, blazers, sweatshirts, class rings, mugs, toilet articles, stationery and numerous other items. Refunds and buy-back policies are posted in the bookstore.

Vending Machines

The college maintains a limited number of vending machines owned by several companies. The college receives commissions from the sales. In the basement of Old Main Building, the college has vending machines which supply hot foods.

CAPITAL IMPROVEMENTS

A master plan for the development of Lander College was completed during the 1973-74 academic year. The plan provides for expansion of college facilities making use of all available campus

property. The initial phase of development of the "New Lander" consists of a new library, a new student center and a new academic instruction facility. The library, designed by Freeman, Wells & Major, and constructed by Triangle Construction Company, will be completed in August, 1977.

A new housing complex with a total capacity of 308 students was constructed in September, 1976. Each of the 7 units has beds for 44 students. The new housing was constructed by Two State Construction Company and Neal Architects designed the structures.

A new student center is under construction. McKnight Construction Company is the builder. It was designed by Craig and Gauden Architects and is scheduled for completion in early 1978.

FINANCIAL AID

Lander College administers a comprehensive program of financial aid for the benefit of needy and worthy students. Applications for financial aid must be made to the Director of Financial Aid and eligibility must be established each year for which aid is requested by means of a parents' confidential statement or student financial statement.

Scholarship awards are made by the Financial Aid Committee of Lander College. The committee reserves the right to withdraw a scholarship from a student whose academic record is not satisfactory. A satisfactory academic record normally means that an average grade of B or above must be maintained.

Loans and grants for worthy and needy students are available through the college through the National Direct Student Loan Fund, Federal Nursing Loan Fund, Federal Nursing Scholarship Fund, Guaranteed Loan Program, and both Basic and Supplementary Educational Opportunity Loan Grants.

Many part-time jobs are available, through which students can earn from \$300 to \$500 per semester. Jobs are also available each year through the College Work-Study Program and Lander College Work Scholarships.

MAIL SERVICE

The bookstore director is responsible for incoming mail service. With an increase in enrollment, mail volume has increased substantially. The college post office receives all incoming mail and distributes on a daily basis all mail for students, faculty and staff. Post

office boxes are provided for boarding students and all faculty. All other mail is distributed to a central location in the Old Main Building.

PURCHASING-CENTRAL RECEIVING

The purchasing office is located in the Physical Plant building. Central Receiving is maintained by the purchasing office.

Purchasing is divided into three areas. The bookstore manager purchases all resalable items such as books. The bookstore also serves as a central store for many items, which include paper and routine office supplies for general college use. All equipment and supplies for the general operation and maintenance of the college are purchased through the purchasing office, with the exception of library books, purchased by the librarian.

The print shop handles large quantities of paper and envelopes, which are distributed as needed and charged back to the departments.

The purchasing office routinely cooperates with the state purchasing office to secure items which are on state contract. As a general rule, the college purchasing office allows state purchasing to bid items which are in excess of \$1,500. The purchasing office also furnishes to the state purchasing office a computer tape showing commodity code and purchase orders issued for items during the month which were issued by the Lander purchasing office. This method of reporting should enable the state to examine commodities being used, and to decide which items would be feasible for state contract.

PARKING

With Lander's increased enrollment, parking continues to be a serious problem. The student body is made up of predominately commuting students who require parking facilities within walking distance of most classrooms.

With the addition of two new parking lots in 1975, the number of available parking spaces has been increased to be adequate for 1600 students. During the 1976-1977 academic year, the college issued over 2000 parking permits. With increasing enrollment, demands for parking spaces will soon exceed the limited facilities.

A new parking lot was completed in late 1976 near the new housing complex. It is designed for boarding students and will accommodate only those living in these buildings.

LANDER COLLEGE
FINANCIAL REPORT—FISCAL YEAR 76-77

Operating Funds:

Education and General Revenue	
Student Fees	\$ 888,048
State Appropriation	2,632,802
Other Revenue	<u>235,271</u>
Total Revenue (Education and General)	<u>\$3,756,121</u>
Auxiliary Services (Net Expended)	836,231
Student Financial Aid (Net Expended)	<u>559,586</u>
Grand Total Operating Revenue	\$5,151,938
Education and General Expenditures	
Instruction	1,707,339
Research	18,216
Academic Support (Library)	235,292
Academic Support (Other)	197,106
Student Services	318,151
Institutional Support	673,095
Operation & Maintenance of Plant	<u>606,922</u>
Total Expenditures (Education & General)	<u>\$3,756,121</u>
Auxiliary Services	836,231
Student Financial Aid	<u>559,586</u>
Grand Total Operating Expenditures	\$5,151,938
Capital Improvement Funds (Continued Prin. 75-76):	
Revenue State Capital Improvement Bond	\$5,535,000
Revenue — Housing Bonds	<u>1,800,000</u>
Total Capital Improvement Revenue	\$7,335,000
Expenditures & Obligated Funds (Continued Prin. 75-76):	
Library Construction	\$2,652,000
Student Housing	1,500,000
Student & Administrative Center	2,733,000
Acquisition of Coleman Hall	300,000
Acquisition of Property	<u>150,000</u>
	<u>\$7,335,000</u>

STATISTICS**Total Enrollment**

Total Enrollment	Fall 1976
Head Count	1,750
FTE Count	1,602

Enrollment by Class

	Fall 1976
Freshman	757
Sophomore	363
Junior	445
Senior	315
Other	50

Enrollment by Sex

	Fall 1976
Male	751
Male Percent of Total Head Count	42.9
Female	999
Female Percent of Total Head Count	57.1

Student Characteristics

Status	Fall 1976
White and Other	1,482
Black	268
South Carolinians	1,703
Out-of-State	47

Faculty Characteristics (FTE)

	Fall 1976
Professors	11.1
Associate Professors	23.3
Assistant Professors	49.1
Instructors	6.9
Others	9.6

Average Salaries of Instructional Faculty

	Fall 1976
Professor	\$18,435
Associate Professor	\$15,668
Assistant Professor	\$13,563
Instructors	\$10,472
Other	\$ 8,258

